

Introduction to the NEC4 suite of contracts



Course code: NEC4_INTRO_09

Summary

This short course provides an introduction to the NEC4 suite of contracts.

Format and programme

Virtual classroom: half day or as 2 separate modules each lasting 90 minutes.
Face to Face classroom: half day

Course skill level

Foundation

Who is the training for?

New users of NEC4 contracts including:

- Clients
- Project sponsors
- Finance and procurement teams
- Consultants
- Designers
- Contractors
- Subcontractors
- Quantity Surveyors
- Commercial Managers
- Planners

What will you learn?

Participants will learn the key principals behind NEC contracts and appreciate the differences between the various forms of contract within the NEC4 suite. Participants will gain an understanding of how procurement and contract strategies can be applied for procuring works and services using NEC4 contracts.

Topics covered

- History of NEC contracts
- Principals of an NEC contract
- The NEC4 family of contracts
- Choosing the right NEC contract
- The long and short forms
- Main features of an NEC contract
- Key differences to NEC3
- The contract documents
- Key roles and responsibilities
- Getting ready and next steps

CPD Points

4 hours

Training approach

We work hard to create a workshop-type environment to stimulate involvement and questions from all participants. This course combines instructor-led training with scenario based questions designed to promote group discussion and a collaborative approach to learning. Our courses are not delivered as lectures or webinar broadcasts.

Virtual classroom training

How does the virtual classroom work?

The virtual classroom replicates the environment of a normal face to face classroom giving the trainer and participants the same opportunity to engage with each other. We use a range of features to achieve this including:

- live video and audio conference,
- screen share of training materials,
- interpersonal conversations and Q&A using the “chat” facility,
- whiteboard,
- breakout rooms for group exercises
- poll/survey/multiple choice quizzes

The training is delivered “live” via Zoom meetings or MS Teams. However, we are happy to talk to you about using other platforms if required.

For the optimum learning experience we recommend the number of participants for virtual classroom training is between 8 and 12 but no more than 16.

Virtual classroom programme

The course can be delivered in half a day or as two separate modules at times to suit client’s business operations and employee working arrangements.

Hosting

DCMS will act as the host with participants accessing the training via a secure link sent to their email account. Access to training sessions may be controlled using pre-registration and “waiting room” entry.

Face to Face Training

Our face to face training can be delivered in house or at a venue of your choice.

Further information

If you would like a quotation or further information on this course please contact us by phone or email using the details below. If you are interested in any of our other courses or services please look at our website or contact us using the details below.

Consultancy services

We also provide a range of NEC contract consultancy services including: procurement and contract strategy, preparing Contract Data, writing Scope/Work Information, drafting Z clauses, preparing invitation to tender documents, drafting Framework Agreements, Early Contractor Involvement and pre-contract reviews.

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